

5th June 2020

Dear Parents/Carers,

The Return to School for Reception Children

We are really looking forward to seeing our Nursery children back in school from Monday 8th June.

- **School day times for Reception**

9:20am – 3:00pm Monday – Thursday

9:20am-12:00pm Friday

It is absolutely essential that these timings are strictly adhered to; there is no on-site provision for late collection.

- **Arrival and departure logistics including parent drop off**



Arrival

- The rear gates on Dorando Close will not be in operation until further notice.
- Please arrive at the main school gates for 9:20am prompt (*not before*)
- Follow the marked route to the Reception social distancing line.
- The Reception Team will 'meet and greet' each child in turn. Please wait patiently.
- Once you have dropped your child, quickly leave the school site via the marked route, and do not congregate outside.

Departure

- Please arrive at 3:00pm prompt (12:00 on a Friday).
- Collect your child following the same routes and principles as for drop-off in the morning.

- **Suggested ways to travel to school**



If you cannot walk, cycle, or go by car, the following website has some guidance on how to use public transport safely

[Department for Transport: Safe Travel to School](#)

- **Numbers of children in a class and how they will be allocated to class groups**

15 per class 'Bubble'. Currently, we can accommodate all Reception children in the same Bubble with Miss Venzal and Miss Sallas.

- **Daily Timetable**

9.20-9.40	English/circle time (indoors, own desk and resources)
9.40-10.00	Phonics + 1:1 reading (indoors, own desk and resources)
10.00-10.30	PE
10.30-11.00	Maths (indoors, own desk and resources)
11.00-11.30	Mindfulness (outdoors)
11.30-12.00	Choosing (outdoors)
12.00-12.30	Lunch
12.30-1.00	Storytime and Dojo challenge (indoors, own desks and resources)
1.00-1.30	Choosing (outdoors)
1.30-2.00	Boromi (indoors, own desks and resources)
2.00-2.30	Choosing (outdoors)
2.30-3.00	Songs /dance/home time

- **Lunch arrangements in school**

Reception children will be provided with a varied and tasty picnic lunch prepared by the school kitchen. Reception children will eat together in their Bubble in the Dining Room which will be cleaned before and after the sitting.

- **What children can/cannot bring into school**

Children should bring the following items to school only:

- Named water bottle
- Named sun cream
- Named sun hat
- Named lightweight coat in case of wet or cooler weather
- A spare change of clothes in a named bag that will be left at school

No other items should be brought to school. Reading books will not be sent home during this time.

Your child will be provided with their own stationery pack containing everything they need – pencils, glue, scissors etc.

- **Arrangements for hygiene, social distancing, keeping bubbles separate**

Some of the arrangements we have in place:

- One-way corridors
- Timetable for toilet usage, only one child in the toilet area at any one time
- Clear signage in the classroom promoting social distancing
- Stories and games to promote social distancing and good hygiene
- Nursery Bubble will not mix with other Bubbles during the school day
- Large gatherings avoided – no assemblies, whole school events etc.
- Enhanced cleaning throughout the school day
- Anti-bacterial soap, hand sanitiser and hand cream available
- Outdoor equipment cleaned between Bubbles
- All toys sterilised at the end of the school day and hard to clean toys (e.g. soft toys) removed from the setting

- **First Aid arrangements**

First aid will be administered by staff wearing PPE (gloves, mask, and apron). Only one child will be allowed in the First Aid Room at any one time.

- **Policy on parents/visitors entering school building**

Parents will not be permitted to enter the building at this time. If you wish to speak to your child's teacher in more detail than can be facilitated at drop-off/pick-up, this can be done via a phone call. We ask parents to help us by adhering to social distancing guidelines.

Visitors to site will only be permitted for essential works and services.

- **Uniform policy**

Reception children should wear summer uniform/PE kit. Trainers/plimsolls are the suggested footwear. Please ensure clothes are fresh on daily to minimise and control the spread of infection.

We all have a role to play to stop the spread of infection and we must all continue to follow the NHS guidance. If any student has symptoms of Coronavirus, however mild, **they must not come to school**. If a child shows any symptoms at school, we will contact their parents or carers so we can send them home. Anyone with symptoms must self-isolate and **stay at home** for at least 7 days from when the symptoms started. Everyone in the household of someone with symptoms must **stay at home for 14 days** - they should not go to work, school or use public transport or taxis. Nobody should go out even to buy food or other essentials, and any exercise must be taken at home.

Anyone with symptoms should immediately arrange to have a Coronavirus test. If a student's test is negative, they can come back to school. If the test is positive, they cannot come back to school until they have recovered, the minimum time they must stay at home **is 7 days**. If your child has a Coronavirus test, **you must let us know the result as soon as possible**. If the test is positive, we will need to advise everyone in their class group to stay home for 14 days.

All the information about what to do if you have symptoms is available the Government website here <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

At school, we will make sure that children wash their hands often. Please make sure that your child understands that it is important that they wash their hands regularly for 20 seconds using soap and water and that they cough and sneeze safely into a tissue or their elbow.

This has been a very unsettling time for everyone, and we want to make sure that all of our children enjoy their time at school when they return. We know that some of our pupils may be anxious about coming back to school, some may have had relatives who have been ill with the virus, others may have been bereaved. We will do our very best to make sure that all children are supported and enjoy returning to learning at school. Please do let us know if your child might need some extra help when they come back.

All of our teachers and school staff have worked incredibly hard to put all of the measures needed in place to make our school safe, we really appreciate your patience and understanding whilst we made our plans. **If you need any further information, please let me know.**

I look forward to seeing some of you at a social distance very soon.

Stay safe and well.

Yours sincerely,



Daniel Upfield
Principal